TANVEER MAHMUD

📍 65,Kallyanpur main road, Mirpur TSO, Mirpur, Dhaka 1216

📱 01990187867, 01330998606

✉ tanveermahmud0@gmail.com

Career Objective:

To get an opportunity where I can make the best of my potential and contribute to the organizations growth.

Employment History:

Total Year of Experience: 1.8 yrs

1. IT Officer (0.4 yr)
(10 Oct 2023 - 1 Feb 2024)

MJH initiatives Limited
Area of Expertise:
Database maintenance (0.3 yr), E-Commerce products (0.1 yr), Office Management (0.1 yr)

Duties/Responsibilities:
? E-commerce site managment, Troubleshooting system and network problems,? Ms word, Excell sheet maintanace,? Create content for E- commerce site and social media activities monitoring,? Operating e-commerce site,customer,review & feedback managment,? maintain data base of customer. product database managment,? Digital marketing planning and monitoring,? Email writing and Communication

2. Product operation (0.8 yr)
(1 Jan 2023 - 30 Sep 2023)

Premjoy
Area of Expertise:
Commercial/ Export-Import (0.7 yr), Customer Support/ Client Service (0.5 yr), Database Maintain in Excel (0.7 yr)

Duties/Responsibilities:
Data entry, update pos system, logistics support, customer support, client service, product Photography.

3. IT Assistant (0.6 yr)
(1 Mar 2022 - 30 Sep 2022)

SharpCode IT
Area of Expertise:

Management and Leadership (0.5 yr)

Duties/Responsibilities:
Lead generation, B2B, B2C, Data sales

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Science (BSc)	Computer Science	Independent University, Bangladesh	CGPA:2.32 out of 4	2022	4 year
HSC	Science	Ideal College	First Division, Marks :3.83%	2017	2
SSC	Science	Government Laboratory High School,Dhaka	First Division, Marks :4.78%	2015	10

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
MERN Stack development	Full Stack development with MERN	CodersTrust Bangladesh	Bangladesh	Banani	2024	Running

Career and Application Information:

Looking For	:	Mid Level Job
Available For	:	Full Time
Present Salary	:	Tk. 20000
Preferred Job Category	:	IT/Telecommunication,Production/Operation,Commercial
Preferred District	:	Dhaka

Skill:

HTML,CSS,TAILWIND CSS, VITE, JAVASCRIPT, REACT, EXPRESS JS, NODE JS, MONGO DB

Description
generally involves write programs, maintain networks, analyze systems, and provide technical support.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High

Personal Details :

Father's Name	:	Md Tazul islam
Mother's Name	:	Monju man ara begum
Date of Birth	:	1 Jan 1997
Gender	:	Male
Height (Meter)	:	5.6
Weight (Kg)	:	65
Marital Status	:	Single
Nationality	:	Bangladeshi
Religion	:	Islam
Permanent Address	:	65,Kallyanpur main road, Mirpur TSO, Mirpur, Dhaka 1216
Current Location	:	Dhaka
Blood Group	:	O+